

## **HIPAA & PRIVACY:**

We adhere to HIPAA guidelines to ensure we protect the privacy of our patients and the patient's medical records.

Each patient must complete a HIPAA form. This form is very important as it tells the staff who you give us permission to talk to about your medical care and billing issues.

Each time a call is received in our office, we check the HIPAA form to make certain the caller is on the patient's HIPAA form. If the caller is not listed, we notify the caller that we are unable to speak with them and the reason why.